

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Feb 1 – April 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Feb 1- April 30	Change 2017 vs. 2016	FY 2017 Oct 1 – April 30	February 1 – April 30	February 1 – April 30	February 1 – April 30	FY 2017 Oct 1- April 30
Residential Construction								
Single Family Level 1	≤10	9 days	1 day longer	9 days	16 days	15 days	126	247
Single Family Level 2	≤14	12 days	1 day faster	12 days	21 days	18 days	57	142
Add/Alt/Repairs Level 1	≤1	1 day	same	1 day	3 days	2 day	163	348
Add/Alt/Repairs Level 2	≤5	3 days	1 day longer	4 days	12 days	6 days	92	181
Commercial Construction								
New Multi-Family	≤30	24 days	3 days faster	19 days	68 days	91 days	11	30
New Commercial Buildings & Additions	≤30	18 days	1 day faster	17 days	39 days	28 days	30	54
Tenant Improvement Level 1	≤5	2 days	same	2 days	2 days	9 days	50	97
Tenant Improvement Level 2	≤10	6 days	same	6 days	11 days	21 days	67	153
Tenant Improvement Level 3	≤20	15 days	1 day faster	14 days	35 days	19 days	40	91
Commercial Occupancy Evaluation	≤5	2 days	1 day faster	3 days	3 days	11 days	39	86

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Positive Trends

Average first review time frame targets were met for all project types from February 2017 through April of 2017. New Commercial Building permits, Level 3 Tenant Improvement permits and Commercial Occupancy Evaluation permits are being processed 1 day faster than the same time frame as last year. New Multi-Family Building permits are being processed 3 days faster than the same time frame last year.

Permits for Single Family Level 2 are being processed 1 day faster in the same time frame as last year.

As of May 3rd, there are 105 Single Family Dwellings under review. This is down from 115 last month but still a strong number. This is up from 65 under review at this time last year.

Areas of Concern

Single Family Level 1 and Residential Additions/Alterations/Repairs Level 2 permits are taking 1 day longer to process as this time last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process : Wells Fargo Chiller Plant Expansion, Treasure Valley "B", Boise High School Gym & Performing Arts Remodel & Addition, Idaho Central Credit Union, Cloverdale #12, Southminster Church Addition, Heartland Express, Warm Springs Apartments, Council Springs Apartments, Broadway & Beacon Multi-Family (2 Buildings), Hilton Garden

Hotel, FedEx Distribution Center, Treasure Valley Hospital, BOI/ARFF Remodel/Addition, Everest Lot Building 1 and 2, Maverik on Victory, SE Boise Boat & RV Storage, Black Rock Coffee on Ustick, Comfort Inn and Suites, Micron T-CUP Building and Motive Power.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include ICRM and Longhorn Steakhouse.

PDS has completed the review of some permits that have not been issued but are ready such as, Black Rock Coffee on Fairview, BKHS Science Building, Victory Storage, Timberline High School Addition, Harris Ranch Community Center, Fiberpipe Data Center, New Shell Retail Barber Station Valley, Wendy's on Overland, and 5th and Idaho apartment building.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Single Family Level 2 building permits customer pick-up time decreased from 30 days to 18 days currently. Multi-Family building permits customer pick-up time decreased from 100 days to 91 days currently. New Commercial Buildings and Addition permits customer pick-up time decreased from 33 days to 28 days currently. Tenant Improvement Level 1 customer pick up time increased from 4 days to 9 days currently. Tenant Improvement Level 3 customer pick up time increased from 13 days to 19 days currently. Commercial Occupancy Evaluation permits customer pick up time increased from 3 days to 11 days currently. All other categories either remained the same or varied slightly from last month.