

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Jan 1 - Mar 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Jan 1 – Mar 31	Change 2016 vs. 2015	FY 2016 Oct 1 – Mar 31	Jan 1 – Mar 31	Jan 1 – Mar 31	Jan 1 – Mar 31	FY 2016 Oct 1- Mar 31
Jan 1, to Mar 31, 2016								
Residential Construction								
Single Family Level 1	≤10	8 days	1 day longer	8 days	11 days	16 days	129	242
Single Family Level 2	≤14	14 days	4 days longer	13 days	30 days	21 days	57	111
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	3 days	1 day	139	237
Add/Alt/Repairs Level 2	≤5	2 days	1 day longer	2 days	9 days	5 days	60	121
Commercial Construction								
New Multi-Family	≤30	25 days	5 days longer	21 days	112 days	27 days	3	10
New Commercial Buildings & Additions	≤30	20 days	1 day longer	20 days	49 days	11 days	32	60
Tenant Improvement Level 1	≤5	2 days	same	2 days	3 days	7 days	46	103
Tenant Improvement Level 2	≤10	6 days	1 day faster	6 days	8 days	22 days	45	95
Tenant Improvement Level 3	≤20	16 days	1 day longer	16 days	27 days	17 days	51	101
Commercial Occupancy Evaluation	≤5	3 days	same	3 days	4 days	7 days	55	103

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Positive Trends

Average first review time frame targets were met for all project types from January through March of 2016. Level 2 tenant improvements are being completed faster than this time last year. Level 1 residential additions/alterations/repairs, Level 1 tenant improvements and Commercial Occupancy Evaluations are being completed in the same amount of review time as this time last year.

Areas of Concern

Plan reviews of Level 1 & 2 new single family, Level 2 residential additions/alterations/repairs, new multi-family, new commercial buildings & additions, and Level 3 tenant improvements are all taking longer than this time last year. As of April 14, 2016, there are 36 new single family dwellings under review in the system, which is down from 48 that were under review at this time last month.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Phase 2 of the Kensington Apartments, Thermo King Intermountain, JUMP Tractor Canopies, Micron Modular Buildings, Somerset Village Clubhouse, Multiquip Fabristructure, the Arboretum at Barber Station Bldg. #1 Apartment Building, the Arboretum at Barber Station Bldg. #2 Apartment Building, the Arboretum at Barber Station Bldg. #3 Apartment/Common Area Building, Maverik addition on Federal Way, Hampton Inn canopy addition, 13th & River Mixed Use Building Interior Finish Phase, CCDC Grove Plaza Renovation, WaterCooler mixed use/apartment building, Larry H. Miller Dodge Chrysler showroom addition, Cordillera Apartments carports, Two Pointe 4-plexes, Gatehouse 4-plexes

and townhomes, Riverstone School classroom addition, City of Boise Fire Station No. 4, and a Maverik store and fuel canopy on Ustick.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Boise Centre Elevated Walkway, Jersey Mike's Subs, Master Lee's Tae Kwon Do, Village Charter School Buildings 1 & 2, Owyhee Tavern, Eureka!, Albertsons HQ Broadcast Studio, Fred Meyer remodel on Franklin, ASML, Saint Alphonsus 4th Floor Rehabilitation Center, DB Schenker remodel, Boise Armory Stairs/Restroom upgrades and Boise International Market structural fire damage repair.

PDS has completed the review of some permits that have not been issued but are ready such as Owyhee Construction, Union Square Office building #2, Broadway Retail Pad South, Skyline Apartments, the Inn at 500 Hotel Interior Finish Phase, the Arboretum at Barber Station Bldg. #1 Podium, the Arboretum at Barber Station Bldg. #2 Podium, Centennial High Concession Stand, Harris Ranch North Water Tank and a Longfellow Elementary modular classroom building.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. Level 2 new single family pick-up time increased from 14 days to 21 days currently. New multi-family buildings and additions customer pick-up time decreased from 37 days to 27 days currently. All other categories either remained the same or varied slightly from last month.