

Permit Processing Timeframes

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Report Dates		First Review			Ready to Issue		Permits Issued		
Nov 1, 2015 to Jan 31, 2016		Target	Average First Review Nov 1 - Jan 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
		# of Days	Nov 1 – Jan 31	Change 2015 vs. 2014	FY 2016 Oct 1 – Jan 31	Nov 1 – Jan 31	Nov 1 – Jan 31	Nov 1 – Jan 31	FY 2016 Oct 1- Jan 31
Residential Construction									
Single Family Level 1	≤10	8 days	1 day longer	9 days	12 days	14 days	86	140	
Single Family Level 2	≤14	14 days	3 days longer	14 days	30 days	10 days	56	73	
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	3 days	1 day	86	132	
Add/Alt/Repairs Level 2	≤5	2 days	1 day longer	2 days	9 days	19 days	53	73	
Commercial Construction									
New Multi-Family	≤30	24 days	1 day faster	20 days	131 days	14 days	6	9	
New Commercial Buildings & Additions	≤30	21 days	7 days longer	20 days	44 days	16 days	28	37	
Tenant Improvement Level 1	≤5	2 days	same	2 days	9 days	6 days	51	71	
Tenant Improvement Level 2	≤10	6 days	1 day faster	6 days	18 days	30 days	46	68	
Tenant Improvement Level 3	≤20	15 days	1 day longer	16 days	28 days	22 days	48	66	
Commercial Occupancy Evaluation	≤5	3 days	1 day longer	3 days	5 days	5 days	46	66	

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Positive Trends

Average first review time frame targets were met for all project types from November 2015 through January of 2016. Plan reviews of new multi-family and Level 2 tenant improvements are being processed faster than this time last year. Level 1 residential additions/alterations/repairs and Level 1 tenant improvements are being completed in the same amount of review time as this time last year. As of February 12, 2016, there are 53 new single family dwellings under review in the system, which is up from 48 that were under review at this time last month.

Areas of Concern

Plan reviews of Level 1 new single family, Level 2 new single family, Level 2 residential additions/alterations/repairs, new commercial buildings & additions, Level 3 tenant improvements and commercial occupancy evaluation permits are all taking longer than this time last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: U-Haul Climate Control Storage Building, one Longfellow Elementary modular classroom building, Phase 2 of the Kensington Apartments, Thermo King Intermountain, JUMP Tractor Canopies, Micron Modular Buildings, Phase 2 of the Afton Condos Apartment Buildings, the Inn at 500 Hotel Interior Finish, Skyline Apartments, Brewster Dental, Somerset Village Clubhouse, Darigold New Engine Room, Molenaar Park Pump House, Multiquip Fabristructure, Children's School of Boise addition, River Street Mixed Use Building Shell & Core, the Fowler Shell & Core, the Fowler East & West Apartment buildings, Echo Dance Studio shell and core, Arboretum at Barber Station Bldg. #1 Podium, Arboretum at Barber Station Bldg. #2 Podium, Micron Building 51

Phase 2 Mat Slab/Foundation, Maverik addition on Federal Way, Honey Moon Cove West office shell and Hampton Inn canopy addition.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Micron Buildings 2 & 3 remodel, Athlos Academies HQ Phase 3 TI, Hamdam LLC, Echo Dance Studio, West Elm, Mountainland Design, Boise Centre Elevated Walkway, Hayden Beverage, Idaho Cheer, BPL HVAC upgrades, HUD TI, Jersey Mike's Subs, HP Sykes Generator, Master Lee's Tae Kwon Do, NxEdge TI, Centennial High Concession Stand and Village Charter School Buildings 1 & 2.

PDS has completed the review of some permits that have not been issued but are ready such as Owyhee Construction, Three Bishop Kelly High School Concessions buildings, Union Square Office building #2, Broadway Retail Pad South, Hyatt Place Hotel, Sturiale Place and the Inn at 500 Hotel Cold Shell.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. Level 1 new single family pick-up time increased from 8 days to 14 days currently. Level 2 new single family pick-up time increased from 6 days to 10 days currently. Level 2 tenant improvement customer pick-up time increased from 25 days to 30 days currently. New commercial buildings and additions pick-up time increased from 12 days to 16 days currently. Level 2 Additions/Alterations/Repairs customer pick-up time increased from 16 days to 19 days currently (this is due to delay in issuance of several solar panel permits). New multi-family buildings and additions customer pick-up time decreased from 45 days to 14 days currently. All other categories either remained the same or varied slightly from last month.