

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
December 1, 2018 To February 28, 2019	Target	Average First Review Dec 1 – Feb 28		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Dec 1 – Feb 28	Change 2019 vs. 2018	FY 2019 Oct 1 – Feb 28	Dec 1 – Feb 28	Dec 1 – Feb 28	Dec 1 – Feb 28	FY 2019 Oct 1–Feb 28
Residential Construction								
Single Family Level 1	≤10	8 days	2 days faster	8 days	14 days	18 days	100	177
Single Family Level 2	≤14	10 days	2 days faster	11 days	41 days	17 days	42	85
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	3 days	1 day	110	208
Add/Alt/Repairs Level 2	≤5	2 days	2 days faster	3 days	12 days	5 days	93	205
Commercial Construction								
New Multi-Family	≤30	31 days	4 days longer	31 days	72 days	5 days	5	10
New Commercial Buildings & Additions	≤30	30 days	4 days longer	30 days	52 days	14 days	31	46
Tenant Improvement Level 1	≤5	2 days	2 days faster	2 days	5 days	8 days	52	71
Tenant Improvement Level 2	≤10	9 days	same	9 days	17 days	11 days	55	116
Tenant Improvement Level 3	≤20	20 days	4 days faster	20 days	44 days	31 days	40	75
Commercial Occupancy Evaluation	≤5	2 days	4 days faster	3 days	4 days	3 days	49	80

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Positive Trends

Average first review time frame targets were met for all project types except New Multi-Family from December 2018 through February 2019.

New Single Family Level 1 permits are being processed 2 days faster than this same time last year. New Single Family Level 2 permits are being processed 2 days faster than this same time last year. Residential Addition/Alteration/Repair Level 2 permits are being processed 2 days faster than this same time last year. Tenant Improvement Level 1 permits are being processed 2 days faster than this same time last year. Tenant Improvement Level 3 permits are being processed 4 days faster than this same time last year. Commercial Occupancy Evaluation permits are being processed 4 days faster than this same time last year.

Areas of Concern

New Multi-Family permits are being processed 4 days longer than this same time last year. New Commercial Buildings permits are being processed 4 days longer than this same time last year.

As of March 7th, 2019, there are 31 Single Family Dwellings under review. This is down from the 62 Single Family Dwellings under review at this time last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Mountain View Elementary, Village East Apartments-14 Buildings, Trimco Millwork Addition, Pierce Park Elementary, Knife River Office/Shop Building, Ace Co Precision, The Barnyard Daycare, St. Luke's DCIP Shipping & Receiving, Rosewood Apartments-3 Buildings, St. Luke's Downtown Central Plant, Store-It Self Storage-5 Buildings, Amherst Madison Building Shell and Core, Maverik on

Fairview, Ronald McDonald House, St. Luke's Downtown Parking Garage, Julia Davis East End Restrooms, and St. Luke's Orthopedic Hospital.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include: Starbucks Overland, Revolution 22, Artisan Pediatric Eyecare, Mossman Law Office, Ravenswood Solutions, McDonalds Franklin, Hillside Junior High, Hollister and Passion Church.

PDS has completed the review of some permits that have not been issued but are ready such as: Five Mile Storage-8 buildings, Fairmont Junior High remodel, Fort Boise Learning Center, Idaho Power Mechanical and Electrical Remodel, Broadway & Beacon Building Shell, Lyle Pearson Jaguar, Fairview Apartment Buildings-3 buildings, Southminster Church Addition, Hawthorne Elementary Cafeteria, Trinity Day Care, St. Luke's Parking Garage on Fairview, Whittier Community Center, Metropolitan Multi-Family Podium, Valley Regional Transit Gas Detection/HVAC System, Idaho Performance Center Phase 2 and 3 and Royal Plaza Condominium Remodel.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Commercial building permit customer pick-up time decreased from 25 days to 14 days currently. New Single Family Level 1 building permit customer pick-up time increased from 15 days to 18 days currently. New Single Family Level 2 building permit customer pick-up time increased from 13 days to 17 days currently. Tenant Improvement Level 3 building permit customer pick-up time increased from 24 days to 31 days currently. All other categories either remained the same or varied slightly from last month.