

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
March 1, 2017 To May 31, 2017	Target	Average First Review March 1 – May 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	March 1- May 31	Change 2017 vs. 2016	FY 2017 Oct 1 – May 31	March 1 – May 31	March 1 – May 31	March 1 – May 31	FY 2017 Oct 1- May 31
Residential Construction								
Single Family Level 1	≤10	10 days	1 day longer	9 days	13 days	9 days	119	287
Single Family Level 2	≤14	13 days	same	13 days	22 days	16 days	69	163
Add/Alt/Repairs Level 1	≤1	1 day	same	1 day	3 days	2 day	196	408
Add/Alt/Repairs Level 2	≤5	4 days	1 day longer	4 days	11 days	5 days	113	221
Commercial Construction								
New Multi-Family	≤30	21 days	6 days faster	19 days	78 days	44 days	14	39
New Commercial Buildings & Additions	≤30	18 days	same	17 days	37 days	25 days	31	66
Tenant Improvement Level 1	≤5	2 days	same	2 days	3 days	11 days	39	103
Tenant Improvement Level 2	≤10	6 days	1 day longer	6 days	12 days	16 days	73	180
Tenant Improvement Level 3	≤20	16 days	1 day longer	14 days	29 days	15 days	49	105
Commercial Occupancy Evaluation	≤5	3 days	same	3 days	4 days	10 days	41	98

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Positive Trends

Average first review time frame targets were met for all project types from March 2017 through May of 2017. New Multi-Family Building permits are being processed 6 days faster than the same time frame last year.

As of June 1st, there are 93 Single Family Dwellings under review. This is down from 105 last month but still a strong number. This is up from 69 under review at this time last year.

Areas of Concern

Single Family Level 1 and Residential Additions/Alterations/Repairs Level 2 permits are taking 1 day longer to process than this time last year. Tenant Improvement Level 2 and Level 3 permits are taking 1 day longer to process than this time last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process : Verraso Multi-Family-8 units, Jefferson Flats Multi-Family, Treasure Valley Hospital Addition Phases A & B, Boise High School Gym & Performing Arts Remodel & Addition, Idaho Central Credit Union, Southminster Church Addition, Heartland Express, Warm Springs Apartments, Council Springs Apartments, Broadway & Beacon Mixed Use Building, FedEx Distribution Center, Everest Lot Shell Buildings 1 and 2, Maverik on Victory, SE Boise Boat & RV Storage, Longhorn Steakhouse and Motive Power membrane structures. Plan modifications for Micron Pyrophoric Building and Micron T-CUP Building are under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Cold Stone Creamery, Turckstop.com, Marvell Semiconductor, D & B Supply, Albertsons, St. Alphonsus Hybrid EVOR, Lyle Pearson Mercedes, DaVita Dialysis, NxEdge and ICRM.

PDS has completed the review of some permits that have not been issued but are ready such as Cloverdale #12, Loading Walkway at Gate, Comfort Inn and Suites, BOI/ARFF Remodel/Addition, BKHS Science Building, Victory Storage, Timberline High School Addition, Fiberpipe Data Center, Wendy's on Overland, and 5th and Idaho apartment building.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Single Family Level 1 building permits customer pick-up time decreased from 15 days to 9 days currently. New Single Family Level 2 building permits customer pick-up time decreased from 18 days to 16 days currently. Multi-Family building permits customer pick-up time decreased from 91 days to 44 days currently. New Commercial Buildings and Addition permits customer pick-up time decreased from 28 days to 25 days currently. Tenant Improvement Level 2 permits customer pick-up time decreased from 21 days to 16 days currently. Tenant Improvement Level 3 permits customer pick-up time decreased from 19 days to 15 days currently. Tenant Improvement Level 1 customer pick up time increased from 9 days to 11 days currently. All other categories either remained the same or varied slightly from last month.