

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Sept 1 – Nov 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Sept 1 – Nov 30	Change 2018 vs. 2017	FY 2019 Oct 1 – Nov 30	Sept 1 – Nov 30	Sept 1 – Nov 30	Sept 1 – Nov 30	FY 2019 Oct 1–Nov 30
Residential Construction								
Single Family Level 1	≤10	8 days	13 days faster	9 days	18 days	17 days	107	77
Single Family Level 2	≤14	13 days	12 days faster	13 days	34 days	12 days	54	44
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	1 day	1 day	144	103
Add/Alt/Repairs Level 2	≤5	4 days	2 days faster	4 days	10 days	2 days	158	108
Commercial Construction								
New Multi-Family	≤30	31 days	8 days faster	30 days	108 days	11 days	7	5
New Commercial Buildings & Additions	≤30	29 days	8 days longer	30 days	56 days	17 days	19	15
Tenant Improvement Level 1	≤5	3 days	1 day faster	3 days	5 days	14 days	26	19
Tenant Improvement Level 2	≤10	9 days	1 day longer	9 days	15 days	11 days	88	62
Tenant Improvement Level 3	≤20	20 days	1 day faster	19 days	29 days	18 days	53	33
Commercial Occupancy Evaluation	≤5	3 days	same	3 days	5 days	3 days	42	31

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Positive Trends

Average first review time frame targets were met for all project types except New Multi Family from September through November of 2018.

New Single Family Level 1 permits are being processed 13 days faster than this same time last year. New Single Family Level 2 permits are being processed 12 days faster than this same time last year. Residential Addition Alteration Repair Level 2 permits are being processed 2 days faster than this same time last year. New Multi-Family are being processed 8 days faster than this same time last year. Tenant Improvement Level 1 and Level 3 permits are being processed 1 day faster than this same time last year.

Areas of Concern

New Multi Family permits are 1 day outside of our desired first review target. New Commercial Buildings permits are being processed 8 days longer than this same time last year. Tenant Improvement Level 2 permits are being processed 1 day longer than this same time last year.

As of December 5th 2018, there are 60 Single Family Dwellings under review. This is down from the 100 Single Family Dwellings under review at this time last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Koelsch Elementary Cafeteria, Amherst Madison Building, Amherst Madison Building Shell and Core, Broadway & Beacon Building, Falcon One Storage, Maverik Fairview, Ronald McDonald House Foundation, St. Luke's Downtown Parking Garage, In The Bag Promotions, St. Luke's Parking Garage, Turbo Air, Julia Davis East End Restrooms, Boise Airport Hotel, Fairview Apartments-6 buildings, Crescent Rim Bldg. 1 Condos, Front Street Development Parking Garage/Hotel/Hotel

Podium and Garage Build/Finish, Metropolitan Multi-Family Podium, St. Luke's Orthopedic Hospital and Southminster Church Addition.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include: Idaho Power Mechanical and Electrical Remodel, Water Bear Restaurant, Lyle Pearson Jaguar, Passion Church, Planet Fitness-Marketplace, St. Luke's Boise Surgery Center, Whittier Community Center and Valley Regional Transit Gas Detection/HVAC System.

PDS has completed the review of some permits that have not been issued but are ready such as: Franklin Commerce Ctr. Bldg. 1, St. Luke's Infusion Service, Joplin Sewer/Plant TI, Planet Fitness, Einstein's Oilery-Broadway, Front Street Development Parking Garage/Hotel Podium and Garage, Trace Job Skills Training Center, Idaho Performance Center Phase 2 and 3, Crunch Fitness and Royal Plaza Condominium Remodel.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 building permit customer pick-up time decreased from 20 days to 17 days currently. Tenant Improvement Level 1 building permit customer pick-up time decreased from 17 days to 14 days currently. New Commercial Buildings & Addition permit customer pick-up time increased from 9 days to 17 days currently. Tenant Improvement Level 2 building permit customer pick-up time increased from 8 days to 11 days currently. Tenant Improvement Level 3 building permit customer pick-up time increased from 15 days to 18 days currently. All other categories either remained the same or varied slightly from last month.