

# Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Oct 1 – Dec 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Oct 1 – Dec 31	Change 2018 vs. 2017	FY 2019 Oct 1 – Dec 31	Oct 1 – Dec 31	Oct 1 – Dec 31	Oct 1 – Dec 31	FY 2019 Oct 1–Dec 31
<b>Residential Construction</b>								
Single Family Level 1	≤10	8 days	9 days faster	8 days	17 days	16 days	105	105
Single Family Level 2	≤14	12 days	11 days faster	12 days	31 days	11 days	57	57
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	1 day	1 day	124	124
Add/Alt/Repairs Level 2	≤5	4 days	same	4 days	9 days	3 days	141	141
<b>Commercial Construction</b>								
New Multi-Family	≤30	30 days	9 days faster	30 days	128 days	5 days	5	5
New Commercial Buildings & Additions	≤30	28 days	5 days longer	28 days	45 days	19 days	17	17
Tenant Improvement Level 1	≤5	3 days	1 day faster	3 days	6 days	16 days	34	34
Tenant Improvement Level 2	≤10	9 days	1 day faster	9 days	15 days	8 days	76	76
Tenant Improvement Level 3	≤20	20 days	1 day faster	20 days	34 days	19 days	53	53
Commercial Occupancy Evaluation	≤5	3 days	2 days faster	3 days	4 days	1 day	41	41

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## Positive Trends

Average first review time frame targets were met for all project types from October through December of 2018.

New Single Family Level 1 permits are being processed 9 days faster than this same time last year. New Single Family Level 2 permits are being processed 11 days faster than this same time last year. New Multi-Family permits are being processed 9 days faster than this same time last year. Tenant Improvement Level 1, Level 2 and Level 3 permits are being processed 1 day faster than this same time last year. Commercial Occupancy Evaluation permits are being processed 2 days faster than this same time last year.

As of January 2, 2019, there are 62 Single Family Dwellings under review. This is up from the 57 Single Family Dwellings under review at this time last year.

## Areas of Concern

New Commercial Buildings permits are being processed 5 days longer than this same time last year.

## Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Hawthorne Elementary Cafeteria, Rosewood Apartments-3 Buildings, Capitol and Front Pad 3 Shell, St. Luke's Downtown Central Plant, Store-It Self Storage-5 Buildings, Amherst Madison Building, Amherst Madison Building Shell and Core, Broadway & Beacon Building, Falcon One Storage-8 Buildings, Maverik on Fairview, Ronald McDonald House Foundation, St. Luke's Downtown Parking Garage, In The Bag Promotions, St. Luke's Parking Garage on Fairview, Julia Davis East End Restrooms, Boise Airport Hotel, Fairview Apartments-5 buildings, Front

Street Development Parking Garage/Hotel/Podium and Garage Build/Finish, St. Luke's Orthopedic Hospital and Southminster Church Addition.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include: Village at Columbia Clubhouse, Trinity Day Care, Teffco Warehouse, Idaho Power Mechanical and Electrical Remodel, Water Bear Restaurant, Lyle Pearson Jaguar, Passion Church and St. Luke's Boise Surgery Center.

PDS has completed the review of some permits that have not been issued but are ready such as: Koelsch Elementary Cafeteria, Whittier Community Center, Turbo Air, Fairview Apartment Bldg D3, St. Luke's Family Medicine, Planet Fitness-Marketplace, Metropolitan Multi-Family Podium, Valley Regional Transit Gas Detection/HVAC System, Franklin Commerce Ctr. Bldg. 1, St. Luke's Infusion Service, Planet Fitness, Einstein's Oilery-Broadway, Front Street Development Parking Garage/Hotel Podium and Garage, Trace Job Skills Training Center, Idaho Performance Center Phase 2 and 3, Crunch Fitness and Royal Plaza Condominium Remodel.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Multi-Family building permit customer pick-up time decreased from 11 days to 5 days currently. Tenant Improvement Level 2 building permit customer pick-up time decreased from 11 days to 8 days currently. Commercial Occupancy Evaluation permit customer pick-up time decreased from 3 days to 1 days currently. New Commercial building permit customer pick-up time increased from 17 days to 19 days currently. Tenant Improvement Level 1 building permit customer pick-up time increased from 14 days to 16 days currently. All other categories either remained the same or varied slightly from last month.