

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Report Dates	First Review				Ready to Issue		Permits Issued	
June 1, 2015 to Aug 31, 2015	Target	Average First Review June 1 - Aug 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	June 1 – Aug 31	Change 2013 vs. 2014	FY 2015 Oct 1 – Aug 31	June 1 – Aug 31	June 1 – Aug 31	June 1 – Aug 31	FY 2015 Oct 1- Aug 31
Residential Construction								
Single Family Level 1	≤10	10 days	3 days longer	8 days	15 days	15 days	169	469
Single Family Level 2	≤14	13 days	2 days longer	11 days	22 days	8 days	32	99
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	1 day	1 day	167	479
Add/Alt/Repairs Level 2	≤5	2 days	same	2 days	7 days	4 days	75	138
Commercial Construction								
New Multi-Family	≤30	23 days	1 day longer	23 days	60 days	47 days	5	87
New Commercial Buildings & Additions	≤30	16 days	1 day longer	17 days	39 days	19 days	32	111
Tenant Improvement Level 1	≤5	2 days	same	2 days	2 days	7 days	39	150
Tenant Improvement Level 2	≤10	6 days	1 day faster	6 days	11 days	9 days	98	302
Tenant Improvement Level 3	≤20	13 days	1 day faster	14 days	32 days	9 days	33	151
Commercial Occupancy Evaluation	≤5	3 days	1 day longer	2 days	8 days	7 days	41	193

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Positive Trends

Average first review time frame targets were met for all project types issued from June through August of 2015. Plan reviews of Level 2 tenant improvements and Level 3 tenant improvements are being processed faster than this time last year. Level 1 & 2 residential additions/alterations/repairs and Level 1 tenant improvements are being completed in the same amount of review time as this time last year.

Areas of Concern

Plan reviews of Level 1 new single family, Level 2 new single family, new multi-family, new commercial buildings & additions, and commercial occupancy evaluations are all taking longer than this time last year. As of September 15, there are 41 new single family dwellings under review in the system, which is down from 53 that were under review at this time last month.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Esther Simplot Park Buildings, U-Haul Climate Control Storage Building, one Longfellow Elementary modular classroom building, the Kensington Apartments (32 permits), Thermo King Intermountain, Lyle Pearson Acura Service Bay addition, Riverwalk Condos at Bown Crossing, Cordillera Phase 2, North Pointe Retail Buildings #2 & #3, River Street Storage Bldgs. B/C/D, JUMP Tractor Canopies, Residence Inn by Marriott foundation and site work, Boise School District Operations & Maintenance Building and Micron Modular Buildings. A plan modification for Crescent Rim Building #4 is under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Washington Federal, Valley Regional Transit in City Center Plaza, Payette Brewery, Emerald West Family Dentistry, All Valley Pet Clinic, Boise State University Computer Science in City Center Plaza, Clearwater Analytics in City Center Plaza, Boise Centre on the Grove in City Center Plaza, TriCa, the Owyhee 2nd Floor TI, Emerald Building Remodel & Elevator Addition, Subway at Cole Village, Easton Enterprises, HP Bldg. 8 remodel, Port of Hope, McDonalds on Broadway remodel, Boise Airport Bridge at Gate 21, Clairvoyant Brewery, 28th Street Barre & Soul, Zimmer Active, Micron Buildings 2 & 3 remodel, and Flying Pie Pizza Kitchen.

PDS has completed the review of some permits that have not been issued such as Palisades Apartments, Owyhee Construction, Fiberpipe Data Center Shell & Core & Underground, Three Bishop Kelly High School Concessions buildings, Union Square Office building #2, Larry H. Miller Boise Subaru Dealership, two Verizon cell towers and the Roost (7-story mixed use) structural podium.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. New multi-family buildings and additions customer pick-up time increased from 16 days to 47 days currently. Level 1 new single family customer pick-up time increased from 10 days to 15 days currently. New commercial buildings and additions customer pick-up time decreased from 24 days to 19 days currently. All other categories either remained the same or varied slightly from last month.