

# Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
Apr. 1, 2015 to June 30, 2015	Target	Average First Review Apr 1 - June 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Apr 1 – June 30	Change 2013 vs. 2014	FY 2015 Oct 1 – June 30	Apr 1 – June 30	Apr 1 – June 30	Apr 1 – June 30	FY 2015 Oct 1- June 30
<b>Residential Construction</b>								
Single Family Level 1	≤10	7 days	same	7 days	16 days	8 days	145	353
Single Family Level 2	≤14	11 days	same	11 days	29 days	9 days	39	80
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	1 day	1 day	171	373
Add/Alt/Repairs Level 2	≤5	2 days	same	2 days	12 days	3 days	52	89
<b>Commercial Construction</b>								
New Multi-Family	≤30	22 days	2 days longer	22 days	82 days	6 days	48	85
New Commercial Buildings & Additions	≤30	18 days	5 days faster	17 days	57 days	12 days	32	92
Tenant Improvement Level 1	≤5	2 days	1 day longer	2 days	2 days	7 days	46	128
Tenant Improvement Level 2	≤10	6 days	1 day faster	7 days	14 days	10 days	97	236
Tenant Improvement Level 3	≤20	14 days	1 day longer	14 days	29 days	6 days	36	130
Commercial Occupancy Evaluation	≤5	2 days	1 day faster	2 days	6 days	1 day	53	157

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## Positive Trends

Average first review time frame targets were met for all project types issued from April through June of 2015. Plan reviews of new commercial, Level 2 tenant improvements, and commercial occupancy evaluations are being processed faster than this time last year. Level 1 & 2 residential additions/alterations/repairs and Level 1 & 2 new single family are being completed in the same amount of review time as the same time last year. As of July 6, there are 53 new single family dwellings under review in the system, which is up from 50 under review at this time last month.

## Areas of Concern

Workload is increasing and the building plan review team is down team members due to retirements and chosen separation. Recruitment to fill vacant positions is currently underway. One position has been filled with another to occur shortly. The team is working overtime to maintain first review goals. Plan reviews of new multi-family, Level 1 tenant improvements, and Level 3 tenant improvements are taking longer than this time last year.

## Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Strategic SOS shell, Esther Simplot Park Buildings, Holiday Inn Express & Suites, U-Haul Climate Control Storage Building, Union Square Retail Building, one of two Longfellow Elementary modular classroom building, Broadway Park retail shopping center fire rebuild, the Kensington Apartments (32 permits), Falling Brook Condos, Linh Thu'u Temple, Boise Hare Krishna Temple & Vedic Cultural Center, Fairview Commercial Pad A, Larry H. Miller Boise Subaru Dealership, Thermo King Intermountain, the Roost (7-story mixed use), Cooperative Preschool modular building, Lyle Pearson Acura Service Bay addition, Kirk Braun

storage building and Riverwalk Condos at Bown Crossing . Deferred submittals for the JUMP shell permit are also under review. Plan modification for Crescent Rim Building #4 is under review. Plan modification for Simplot Headquarters Shell and Core is under review. Plan modifications for All Purpose Storage Buildings E & F are under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Washington Federal, Idaho Power M&E Shop, Strategic SOS TI, Valley Regional Transit in City Center Plaza, St. Lukes MSTI Pharmacy remodel, Dykman Electrical, St. Vincent, Wok King, Bates Rents, TGIF Shell remodel, Kids Choice Daycare, Boise Family Dental, St. Lukes 4<sup>th</sup> Floor North Tower OR remodel, two 111 Broadway exterior façade building remodels and HP Building 7 remodel.

PDS has completed the review of some permits that have not been issued such as Palisades Apartments, 10<sup>th</sup> & Grove Condos, Owyhee Construction, Simplot Plant Sciences Greenhouse Building, Fiberpipe Data Center Shell & Core & Underground, Three Bishop Kelly High School Concessions buildings, two Union Square Office buildings, one of two Longfellow Elementary modular classroom building and Vineyard at Eagle Promenade apartments.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. New multi-family buildings and additions customer pick-up time decreased from 13 days to 6 days currently. New commercial buildings and additions customer pick-up time decreased from 19 days to 12 days currently. Level 1 new single family customer pick-up time decreased from 11 days to 8 days currently. All other categories either remained the same or varied slightly from last month.