

Permit Processing Timeframes

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Report Dates		First Review			Ready to Issue		Permits Issued		
Jan. 1, 2015 to Mar. 31, 2015		Target	Average First Review Jan 1 - Mar 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
		# of Days	Jan 1 – Mar 31	Change 2013 vs. 2014	FY 2015 Oct 1 – Mar 31	Jan 1 – Mar 31	Jan 1 – Mar 31	Jan 1 – Mar 31	FY 2015 Oct 1- Mar 31
Residential Construction									
Single Family Level 1	≤10	7 days	1 day longer	7 days	11 days	14 days	122	207	
Single Family Level 2	≤14	10 days	1 day faster	10 days	18 days	11 days	22	42	
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	1 day	1 day	105	202	
Add/Alt/Repairs Level 2	≤5	2 days	same	2 days	7 days	1 day	30	37	
Commercial Construction									
New Multi-Family	≤30	20 days	45 days faster	24 days	181 days	1 day	7	30	
New Commercial Buildings & Additions	≤30	19 days	same	16 days	57 days	21 days	22	58	
Tenant Improvement Level 1	≤5	2 days	same	2 days	4 days	7 days	37	80	
Tenant Improvement Level 2	≤10	7 days	1 day longer	7 days	15 days	4 days	80	138	
Tenant Improvement Level 3	≤20	15 days	2 days faster	14 days	26 days	5 days	50	94	
Commercial Occupancy Evaluation	≤5	3 days	same	2 days	11 days	3 days	45	103	

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Positive Trends

Average first review time frame targets were met for all project types issued from January through March of 2015. Plan reviews of new multi-family, Level 3 tenant improvements and Level 2 new single family permits are being processed faster than this time last year. All other reviews, except Level 2 tenant improvements and Level 1 single family, were completed in the same amount of review time as the same time last year. As of April 7, there are 49 new single family dwellings under review in the system, which is up from 30 under review at this time last month.

Areas of Concern

Level 2 tenant improvements are taking one day longer than this time last year but are still within the review time frame target. Level 1 single family are taking one day longer than this time last year but are still within the review time frame target.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Pad 3 shell building at the Trader Joe's site, Simplot Headquarters Shell and Core, City Center Plaza Shell and Core, Ashville Commons 4-plexes, Larry Miller Honda Sales and Service Facility, Strategic SOS shell, Aberdeen 4-plexes, Owyhee Construction, Primary Health, Dutch Bros Coffee Stand, Rocket Express Carwash, Esther Simplot Park Buildings, Verizon Tower, Breckenwood 4-plexes, Vineyard at Eagle Promenade apartments, Boise Auto Clearance addition and Fiberglass Data Center. A plan modification for the JUMP shell permit is also under review. A plan modification for American Semiconductor is also under review. A plan modification for Skywest Maintenance Hangar is also under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Washington Federal, Simplot Headquarters tenant improvement, Idaho Power 2nd floor remodel, Wendy's exterior and interior remodel, Terry Reilly Health Services remodel, Jimmy Johns, Strategic SOS TI, McClain Companies, Foot Dynamics, Zoo Boise Education & Gift Shop, Starbucks remodel on Boise Avenue, Dr. David Gee medical office, Dr. Garth Stoddard DDS dental facility, Hewlett Packard equipment staging and focus rooms, Café Del Sol in Boise Airport, Idaho Liquor Store in Northgate, Whittier Elementary School remodel and St. Al's hospital Bi-Plane remodel.

PDS has completed the review of some permits that have not been issued such as Dropzone Apartments, Relyea Funeral Chapel addition, Palisades Apartments, 10th & Grove Condos Foundation/Garage, 10th & Grove Condos, Discount Tire Store, and All Purpose Storage Bldgs. E & F.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. New commercial buildings and additions customer pick-up time increased from 10 days to 21 days currently. Level 1 new single family customer pick-up time increased from 10 days to 14 days currently. Level 1 tenant improvement customer pick-up time increased from 3 days to 7 days currently. Commercial occupancy evaluation permits customer pick-up time declined from 12 days to 3 days currently. All other categories either remained the same or varied slightly from last month.