

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Oct 1 - Dec 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Oct 1 – Dec 31	Change 2013 vs. 2014	FY 2015 Oct 1 – Dec 31	Oct 1 – Dec 31	Oct 1 – Dec 31	Oct 1 – Dec 31	FY 2015 Oct 1- Dec 31
Residential Construction								
Single Family Level 1	≤10	7 days	same	7 days	14 days	15 days	85	85
Single Family Level 2	≤14	10 days	same	10 days	23 days	16 days	20	20
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	1 days	2 days	96	96
Add/Alt/Repairs Level 2	≤5	2 days	1 day longer	2 days	5 days	1 day	7	7
Commercial Construction								
New Multi-Family	≤30	25 days	6 days faster	25 days	42 days	158 days	23	23
New Commercial Buildings & Additions	≤30	15 days	7 days faster	15 days	40 days	9 days	37	37
Tenant Improvement Level 1	≤5	2 days	same	2 days	4 days	2 days	43	43
Tenant Improvement Level 2	≤10	7 days	same	7 days	17 days	2 days	57	57
Tenant Improvement Level 3	≤20	13 days	same	13 days	27 days	4 days	45	45
Commercial Occupancy Evaluation	≤5	2 days	1 day faster	2 days	6 days	15 days	58	58

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Positive Trends

Average first review time frame targets were met for all project types issued from October through December of 2014. Plan reviews of new multi-family, new commercial, and commercial occupancy evaluation permits are all being processed faster than this time last year. All other reviews, except Level 2 Residential Additions/Alterations/Repairs, were completed in the same amount of review time as the same time last year.

Areas of Concern

As of January 13, there are 27 new single family dwellings under review in the system, which is down from 36 under review at this time last month. Level 2 Residential Additions/Alterations/Repairs are taking one day longer than this time last year but are still within the review time frame target.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Pad 3 shell building at the Trader Joe's site, Security Gold & Silver Exchange building, Guerdon Storage building, Bristlegrove Apartments, City Center Plaza Superstructure, Simplot Headquarters Shell and Core, The District Apartments, 10th & Grove Condos, Boise Spectrum Exterior façade upgrades, City Center Plaza Shell and Core, Harris Ranch Mixed Use building, Discount Tire Store, Church of Christ classroom addition, St. Luke's MSTI Vault for Truebeam Accelerator, City Center Plaza Shell and Core, Door Service of Idaho, Cordillera Development pool restrooms/mechanical building, Horizon Park Apartments carports, Westside Body Works addition, South Cole Center Bldg. C, All Purpose Storage Bldgs. E & F, Norco Warehouse Expansion, Zoo Boise Administration

Trail modular building and Stinker Store addition. A plan modification for the JUMP shell permit is also under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Hyde Park Historic Renovation, Washington Federal, St. Alphonsus North Tower 4th floor remodel, SkyWest Maintenance Hangar, Rumbi Island Grill, PROST!, Idaho Legal Aid, Rite Aid, Boise Airport CBRA Room, Northpoint Recovery Alcohol & Drug Treatment Center, Smashburger in Boise Air Terminal, Bardenay in Boise Air Terminal, Bureau of Reclamation, Aviation Specialties Unlimited, and Seismic Upgrade to Reserve Street Armory.

PDS has completed the review of some permits that have not been issued such as Dropzone Apartments, Relyea Funeral Chapel addition, Simplot Headquarters Office Building Superstructure, Palisades Apartments, Budda Condo Carports, Boise State University Alumni and Friends Center building and Cart Storage building, four new Republic Storage buildings and 10th & Grove Condos Foundation/Garage.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. Commercial occupancy evaluation customer pick-up time increased from 12 days to 15 days currently. New multi-family customer pick-up time declined from 166 days to 158 days currently. This number is high due to the time for permits to be picked up for the many permits of the Cantabria Development. Level 2 new single family customer pick-up time declined from 19 days to 16 days currently. All other categories either remained the same or varied slightly from last month.