

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Aug 1 - Oct 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Aug 1 – Oct 31	Change 2013 vs. 2014	FY 2015 Oct 1 – Oct 31	Aug 1 – Oct 31	Aug 1 – Oct 31	Aug 1 – Oct 31	FY 2015 Oct 1- Oct 31
Residential Construction								
Single Family Level 1	≤10	7 days	1 day faster	7 days	13 days	13 days	82	27
Single Family Level 2	≤14	10 days	3 days faster	9 days	25 days	22 days	33	9
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	0 days	1 day	137	44
Add/Alt/Repairs Level 2	≤5	1 day	1 day faster	4 days	6 days	1 day	8	2
Commercial Construction								
New Multi-Family	≤30	19 days	12 days faster	2 days	78 days	75 days	7	1
New Commercial Buildings & Additions	≤30	13 days	6 days faster	15 days	42 days	2 days	54	23
Tenant Improvement Level 1	≤5	2 days	same	2 days	13 days	2 days	49	18
Tenant Improvement Level 2	≤10	7 days	same	7 days	24 days	5 days	56	24
Tenant Improvement Level 3	≤20	14 days	1 day longer	13 days	34 days	3 days	50	28
Commercial Occupancy Evaluation	≤5	2 days	1 day faster	2 days	8 days	7 days	68	22

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Positive Trends

Average first review time frame targets were met for all project types issued from August through October of 2014. Plan reviews of level 1 single family, level 2 single family, level 2 residential additions/alterations/repairs, new multi-family, new commercial, and commercial occupancy evaluation permits are all being processed faster than this time last year. As of November 1, there are 37 new single family dwellings under review in the system, which is up from 32 under review at this time last month.

Areas of Concern

Plan Reviews of level 3 tenant improvements are taking 1 day longer than this time last year. However, first review timeframes are within the established target.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Pad 3 shell building at the Trader Joe's site, Security Gold & Silver Exchange building, Guerdon Storage building, Bristlegrove Apartments, City Center Plaza Superstructure, Simplot Headquarters Shell and Core, The District Apartments, 10th & Grove Condos, Jimmy John's Sandwich Shop, Boise Spectrum Exterior façade upgrades, Aberdeen 4-plex, Boise State University Alumni and Friends Center building and Cart Storage building, Red Rock Christian Church addition, Palisades Apartments, Hawkinson Warehouse, Budda Condo Carports, United Water Well Treatment building, Simplot Plant Sciences Greenhouse, City Center Plaza Shell and Core and Harris Ranch Mixed Use building. Plan

modifications for the JUMP below parking garage and the JUMP shell permit are also under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Charlotte Russe in Boise Towne Square, Hyde Park Historic Renovation, Sonoma Precision, Murray Smith & Associates, Idaho Community Foundation, ICRMP second floor remodel, 8th Street Mercantile remodel, Washington Federal, DMA Lighting, Falcon Building, St. Alphonsus North Tower 4th floor remodel, and Ada County Paramedic Station.

PDS has completed the review of some permits that have not been issued such as Cantabria Apartments, Dropzone Apartments, Relyea Funeral Chapel addition, Simplot Headquarters Office Building Superstructure and Glaztech Industries.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. Level 1 new single family customer pick-up time increased from 10 days to 13 days currently. Level 2 new single family customer pick-up time increased from 20 days to 22 days currently. New multi-family customer pick-up time increased from 3 days to 75 days currently. New commercial customer pick-up time declined from 14 days to 2 days currently. Commercial occupancy evaluation customer pick-up time declined from 13 days to 7 days currently. All other categories either remained the same or varied slightly from last month.