

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
Apr. 1, 2014 to June 30, 2014	Target	Average First Review Apr 1 - June 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Apr 1 – June 30	Change 2013 vs. 2014	FY 2014 Oct 1 – June 30	Apr 1 – June 30	Apr 1 – June 30	Apr 1 – June 30	FY 2014 Oct 1- June 30
Residential Construction								
Single Family Level 1	≤10	7 days	1 day longer	7 days	14 days	19 days	80	253
Single Family Level 2	≤14	11 days	1 day longer	11 days	16 days	27 days	17	102
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	2 days	1 day	144	372
Add/Alt/Repairs Level 2	≤5	2 days	1 day faster	2 days	5 days	2 days	19	39
Commercial Construction								
New Multi-Family	≤30	22 days	4 days faster	28 days	54 days	41 days	19	24
New Commercial Buildings & Additions	≤30	25 days	10 days longer	23 days	80 days	4 days	21	57
Tenant Improvement Level 1	≤5	1 day	2 days faster	2 days	5 days	2 days	54	148
Tenant Improvement Level 2	≤10	7 days	same	7 days	20 days	6 days	82	194
Tenant Improvement Level 3	≤20	13 days	4 days faster	14 days	37 days	4 days	36	111
Commercial Occupancy Evaluation	≤5	2 days	2 days faster	3 days	4 days	10 days	43	163

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Positive Trends

Average first review time frame targets were met for all project types issued from April through June of 2014. Plan reviews of new multi-family are being processed 4 days faster than this time last year. Reviews of Level 3 tenant improvements are being processed 4 days faster than this time last year. The fiscal year average for multi-family first review time is back under the PDS target of 30 working days or less. As of July 1, there are 32 new single family dwellings under review in the system, which is slightly up from 28 under review at this time last month.

Areas of Concern

Activity is increasing which is affecting some first review timeframes. Although average first review time frame targets were met for all project types issued from April through June of 2014, timeframes have increased for some categories when compared to this time last year. Level 1 & 2 new single-family are being processed one day longer than this time last year. New commercial buildings and additions are being processed 10 days longer than this time last year mostly due to three commercial skilled nursing cottage permits issued for the Terraces at Boise project.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Pad 3 shell building at the Trader Joe's site, Security Gold & Silver Exchange building, The Terraces Wing H, Guerdon Storage building, Village Chaton Four-plexes, Larry Miller Subaru Dealership Addition, Trevor's Trek Cancer Pavilion, Lusk Place Apartments, Maverik Convenience Store & Fuel Pumps, Ranch Market Convenience Store, Landmark Apartments, Larry Miller Service & Car Wash Addition, Aberdeen Four-plexes, Ore Pac Warehouse Expansion, Bristlegrove Apartments, Pioneer Federal Credit Union, Treasure Valley Steel Addition, St. Alphonsus Medical Office Building, City Center Plaza excavation and shoring, City Center Plaza Foundation, Simplot Office Building

Superstructure, Campbell Company Shell, and Kid to Kid Retail Building. A plan modification for the JUMP below grade parking garage is also under review.

Some larger tenant improvement permit applications that are under review or in the resubmittal process include Kind Cuisine, St. Alphonsus SE Boise Urgent Care Center, Wings Center Pool, Eide Bailly in Wells Fargo Center, Boise Smile Design in 8th & Main, Zenergy Health Club & Spa expansion in 8th & Main, Intelligent Office in 8th & Main, Manna Market, Idaho Power Company Building Repair, AT&T Building Roof Remodel and Replacement, St. Luke's Epidemiology & Infectious Disease, St. Luke's Cath Lab, SES Sports, Kid to Kid, St. Alphonsus Breast Care Clinic, Footlocker in Boise Towne Square, and One Capitol Center Exterior Plaza.

PDS has completed the review of some permits that have not been issued such as River Edge Apartments, Jackson's Store 46, Cantabria Apartments, East Boise Youth Baseball/Softball Concession and Storage building, Sleep Country, Dropzone Apartments, Idaho Power Vehicle Wash building, Red Rock Christian Church, Simplot Plant Sciences Storage and Lab, and Ore Pac addition.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Level 1 new single family customer pick-up time increased from 14 days to 19 days currently. New multi-family customer pick-up time increased from 1 day to 41 days currently. Commercial occupancy evaluation customer pick-up time declined from 17 days to 10 days currently. New commercial buildings and additions customer pick-up time declined from 6 days to 4 days currently. Level 2 new single family customer pick-up time declined from 43 days to 27 days currently. All other categories either remained the same or varied slightly from last month.