

# Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review June 1-Aug 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	June 1 – Aug 31	Change 2012 vs. 2013	FY 2013 Oct 1 – Aug 31	June 1 – Aug 31	June 1 – Aug 31	June 1 – Aug 31	FY 2013 Oct 1- Aug 31
<b>Residential Construction</b>								
Single Family Level 1	≤10	7 days	5 days faster	9 days	16 days	10 days	127	399
Single Family Level 2	≤14	13 days	4 days faster	12 days	26 days	8 days	35	104
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	1 day	2 days	128	369
Add/Alt/Repairs Level 2	≤5	4 days	4 days longer	3 days	10 days	3 days	11	35
<b>Commercial Construction</b>								
New Multi-Family	≤30	24 days	6 days longer	24 days	42 days	0 days	12	14
New Commercial Buildings & Additions	≤30	22 days	4 days faster	19 days	43 days	3 days	23	89
Tenant Improvement Level 1	≤5	3 days	same	3 days	8 days	3 days	68	210
Tenant Improvement Level 2	≤10	7 days	3 days faster	8 days	17 days	3 days	72	185
Tenant Improvement Level 3	≤20	14 days	4 days faster	15 days	35 days	5 days	44	121
Commercial Occupancy Evaluation	≤5	4 days	1 day faster	4 days	4 days	3 days	70	216

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## Positive Trends

Average first review time frame targets were met for all types of building permits issued during June through August. First review time frames for Level 2 residential additions/alterations/repairs decreased from 5 days in July to 4 days in August.

## Areas of Concern

While all time frame targets are being met, some timeframes increased between July and August due to increased permit levels. Level 1 new residential permit first review times increased from 6 days to 7 days, level 2 new residential permit first review times increased from 10 to 13 days, and new commercial permit first review times increased from 17 to 22 days. Customers are also picking up permits more quickly. New commercial buildings and additions customer pick-up times decreased from 10 to 3 days and Level I residential customer pick-up time went from 12 days to 10 days between July and August.

New commercial and multi-family first review timeframes are expected to increase slightly when some complex permits are issued. The 916 Park

Apartments, JUMP shell and core, Boise Family Eye Center and Treasure Valley Hospital addition permits are all ready for issuance but have not been issued.

## Project Updates

The Terraces, Boise Public Works Thickening Building at the West Boise Waste Water Treatment Plant, RSD Warehouse & Showroom, Western Aircraft Shop & Office Addition, Mattress Firm addition, Warner Construction Maintenance & Storage building and Aviation Specialties Unlimited aircraft hangar were all under review as of September 1<sup>st</sup>.

Several major tenant improvement permit applications were under review or were in the resubmittal process in August including Flatbread Pizza and Ruth's Chris in the 8<sup>th</sup> and Main building, the JUMP tenant improvement, YMCA Daycare, 8 Feathers Distillery, and the Edge Brewery.

As of September 1<sup>st</sup>, 24 new single family dwellings were under review, which is down significantly from 58 applications under review on August 1<sup>st</sup>.