

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
October 1, To December 31, 2016	Target	Average First Review October – December		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Oct 1- Dec 31	Change 2016 vs. 2015	FY 2017 Oct 1 – Dec 31	October 1 – December 31	October 1 – December 31	October 1 – December 31	FY 2017 Oct 1- Dec 31
Residential Construction								
Single Family Level 1	≤10	9 days	same	9 days	13 days	14 days	102	102
Single Family Level 2	≤14	12 days	1 day faster	12 days	25 days	2 days	75	75
Add/Alt/Repairs Level 1	≤1	1 day	same	1 day	2 days	2 day	162	162
Add/Alt/Repairs Level 2	≤5	5 days	3 days longer	5 days	16 days	3 days	73	73
Commercial Construction								
New Multi-Family	≤30	16 days	3 days faster	16 days	70 days	4 days	19	19
New Commercial Buildings & Additions	≤30	14 days	5 days faster	14 days	35 days	15 days	24	24
Tenant Improvement Level 1	≤5	2 days	1 day longer	2 days	3 days	3 days	40	40
Tenant Improvement Level 2	≤10	6 days	2 days longer	6 days	11 days	13 days	66	66
Tenant Improvement Level 3	≤20	13 days	3 days faster	13 days	27 days	33 days	34	34
Commercial Occupancy Evaluation	≤5	3 days	1 day longer	3 days	5 days	14 days	39	39

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Positive Trends

Average first review time frame targets were met for all project types from October through December of 2016. When compared to last year at this timeframe, Level 2 New Single Family permits are being processed 1 day faster, New Multi-Family permits are being processed 3 days faster, New Commercial Building permits are being processed 5 days faster, Level 2 Tenant Improvements are being processed 2 days faster and Level 3 Tenant Improvements are being processed 1 day faster.

Residential Additions/Alterations/Repairs- Level 1 permits are being processed in the same time frame as last year. New Single Family Level 1 permits are being processed in the same time frame as last year.

Areas of Concern

As of January 3rd, 2017, there are 41 New Single Family Dwellings under review. That is down from the 43 New Single Family Dwellings under review at this time last month. We typically see a downturn this time of year. The report from December 2015 showed 48 New Single Family Dwellings. Although we are down from this time last month this is a typical trend for this time of year.

Residential Additions/Alterations/Repairs Level 2 permits are taking 3 days longer to process as this time last year. Level 1 Tenant Improvements and Commercial Occupancy Evaluations are taking 1 day longer to process in the same time frame as last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Black Bear Diner, Hilton Garden Hotel, Comfort Inn and Suites Hotel, Micron Building 51, Convention Center

Renovation, Skyvue Business Park, Rocky Mountain Endodontics, Motive Power membrane structures, Larry H. Miller Dodge Chrysler showroom addition, 5th and Idaho apartment building, the Ranch Market Coffee Mill, Convention Center Super Structure, Park Boulevard MOB, Harris Ranch Community Center, Boise Fire Training and Safety Building, Boise Fire Commercial Burn Building, Boise Fire Residential Burn Building, Boise Fire Administration and Classroom Building, and Marina Apartments.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Native Grill, Saint Alphonsus Medical Group Emerald Medical Clinic, and SARMC Outpatient Perioperative Care Suite.

PDS has completed the review of some permits that have not been issued but are ready such as, Parkway Dental Remodel, Main Street Valet Booth, Parcel B Parking Garage, Village Charter School Buildings 1 & 2, Skyline Apartments, Fiberpipe Data Center, New Shell Retail Barber Station Valley, Wendy's on Overland, Hyde Park Mennonite Church, Boise Dance Alliance, Silver Cloud Multi-Family, Metal Craft Warehouse Addition, Maverik #198 and the Anthem Building,

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New commercial building permits customer pick-up time increased from 15 days to 25 days currently. Tenant Improvement Level 3 customer pick up time increased from 20 days to 33 days currently. New Single Family Level 2 customer pick-up time decreased from 4 days to 2 days currently. All other categories either remained the same or varied slightly from last month.