

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
September 1, To November 30, 2016	Target	Average First Review September – November		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Sept 1- Nov 30	Change 2016 vs. 2015	FY 2017 Oct 1 – Nov 30	September 1 – November 30	September 1 – November 30	September 1 – November 30	FY 2017 Oct 1- Nov 30
Residential Construction								
Single Family Level 1	≤10	8 days	2 days faster	8 days	14 days	13 days	118	77
Single Family Level 2	≤14	12 days	2 days faster	11 days	27 days	4 days	64	46
Add/Alt/Repairs Level 1	≤1	1 day	same	1 day	3 days	1 day	186	122
Add/Alt/Repairs Level 2	≤5	4 days	2 days longer	4 days	15 days	3 days	71	56
Commercial Construction								
New Multi-Family	≤30	16 days	7 days faster	16 days	70 days	2 days	18	12
New Commercial Buildings & Additions	≤30	17 days	3 days faster	18 days	44 days	25 days	28	19
Tenant Improvement Level 1	≤5	2 days	same	1 days	4 days	6 days	43	28
Tenant Improvement Level 2	≤10	6 days	1 days longer	6 days	11 days	14 days	72	51
Tenant Improvement Level 3	≤20	14 days	1 day faster	14 days	29 days	20 days	34	21
Commercial Occupancy Evaluation	≤5	3 days	1 day longer	3 days	4 days	12 days	50	31

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Positive Trends

Average first review time frame targets were met for all project types from September through November of 2016. Level 1 New Single Family permits are being processed 2 days faster, Level 2 New Single Family permits are being processed 2 days faster, New Multi-Family permits are being processed 7 days faster, New Commercial Building permits are being processed 3 days faster, and Level 3 Tenant Improvements are being processed 1 day faster.

Residential Additions/Alterations/Repairs- Level 1 permits are being processed in the same time frame as last year. Level 1 Tenant Improvement permits are being processed in the same time frame as last year.

Areas of Concern

As of December 13th, there are 43 New Single Family Dwellings under review. That is down from the 83 New Single Family Dwellings under review at this time last month. We typically see a downturn this time of year. The report from November 2015 showed 31 New Single Family Dwellings. Although we are down from this time last month we are above the submittal rate of this time last year.

Residential Additions/Alterations/Repairs Level 2 permits are taking 2 days longer to process as this time last year. Level 2 Tenant Improvements and Commercial Occupancy Evaluations are taking 1 day longer to process in the same time frame as last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Parcel B Parking Garage, Micron B51, Skyvue Business Park, Rocky Mountain Endodontics, Motive Power, Larry H.

Miller Dodge Chrysler showroom addition, 5th and Idaho apartment building, the Ranch Market Coffee Mill, Convention Center Super Structure, Park Boulevard MOB, Harris Ranch Community Center, Boise Fire Training and Safety Building, Boise Fire Commercial Burn Building, Boise Fire Residential Burn Building, Boise Fire Admin and Classroom Building, Main Street Valet Booth, and Marina Apartments.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Village Charter School Buildings 1 & 2, and Native Grill, SAMG Emerald Clinic, Parkway Dental Remodel, and SARMC Outpatient Perioperative.

PDS has completed the review of some permits that have not been issued but are ready such as, Skyline Apartments, Fiberpipe Data Center, New Shell Retail Barber Station Valley, Wendy's on Overland, Hyde Park Mennonite Church, Boise Dance Alliance, Silver Cloud Multi-Family, Metal Craft Warehouse Addition, Americana Addition, Maverik #198, Umpqua Bank, Anthem Building, River Academy, and Glancey Rockwell Office.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New commercial building permits customer pick-up time increased from 16 days to 25 days currently. New Multi-Family building permits customer pick-up time decreased from 9 days to 2 days currently. Tenant Improvement Level 3 customer pick up time increased from 14 days to 20 days currently. New Single Family Level 1 customer pick-up time decreased from 20 days to 13 days currently. New Single Family Level 2 customer pick-up time decreased from 8 days to 4 days currently. All other categories either remained the same or varied slightly from last month.