

Permit Processing Timeframes

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Report Dates		First Review			Ready to Issue		Permits Issued		
Feb. 1, 2015 to Apr. 30, 2015		Target	Average First Review Feb 1 - Apr 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
		# of Days	Feb 1 – Apr 30	Change 2013 vs. 2014	FY 2015 Oct 1 – Apr 30	Feb 1 – Apr 30	Feb 1 – Apr 30	Feb 1 – Apr 30	FY 2015 Oct 1- Apr 30
Residential Construction									
Single Family Level 1	≤10	6 days	same	7 days	11 days	11 days	126	261	
Single Family Level 2	≤14	9 days	2 days faster	10 days	21 days	6 days	27	54	
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	1 day	1 day	123	258	
Add/Alt/Repairs Level 2	≤5	2 days	same	2 days	10 days	3 days	46	55	
Commercial Construction									
New Multi-Family	≤30	20 days	34 days faster	20 days	172 days	1 day	38	70	
New Commercial Buildings & Additions	≤30	19 days	2 days faster	17 days	63 days	14 days	33	70	
Tenant Improvement Level 1	≤5	2 days	same	2 days	3 days	8 days	37	91	
Tenant Improvement Level 2	≤10	7 days	same	7 days	19 days	5 days	78	167	
Tenant Improvement Level 3	≤20	15 days	3 days faster	14 days	25 days	5 days	46	108	
Commercial Occupancy Evaluation	≤5	2 days	1 day faster	2 days	7 days	2 days	63	137	

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Positive Trends

Average first review time frame targets were met for all project types issued from February through April of 2015. Plan reviews of new multi-family, new commercial, Level 3 tenant improvements, commercial occupancy evaluations and Level 2 new single family permits are being processed faster than this time last year. All other reviews were completed in the same amount of review time as the same time last year.

Areas of Concern

Workload is increasing and the building plan review team is down team members due to retirements and chosen separation. Recruitment to fill vacant positions is currently open. As of May 14, there are 40 new single family dwellings under review in the system, which is down from 49 under review at this time last month.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Strategic SOS shell, Dutch Bros Coffee Stand, Rocket Express Carwash, Esther Simplot Park Buildings, Breckenwood 4-plexes, Vineyard at Eagle Promenade apartments, Popeyes, Fiberpipe Data Center, Three Bishop Kelly High School Concessions buildings, Boise Holiday Inn Express & Suites, U-Haul Climate Control Storage Building, Simplot Plant Sciences Greenhouse Building, Del Taco, Union Square Retail Building, two Union Square Office buildings and Sun Valley Express Maintenance Building. Deferred submittals for the JUMP shell permit are also under review. Plan modification for Crescent Rim Building #4 is under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Washington Federal, Simplot Headquarters tenant improvement, Idaho Power M&E Shop, Strategic SOS TI, Dr. David Gee medical office, ECCO second floor remodel and addition, B&D Foods mezzanine addition, Syringa Networks remodel, Rite-Aid remodel, HP Air Handler Unit Replacement remodel, Smart Start Preschool, Sockeye Brewery office/warehouse, Ikastola Preschool, Edward Jones, Toytown, Continental Plaza exterior remodel, Samaritan Village Apartments remodel, RUE21 expansion in Boise Towne Square Mall and AT&T in Boise Towne Square Mall.

PDS has completed the review of some permits that have not been issued such as Relyea Funeral Chapel addition, Palisades Apartments, 10th & Grove Condos Foundation/Garage, 10th & Grove Condos, All Purpose Storage Bldgs. E & F, some Aberdeen 4-plexes, Owyhee Construction, Plan Modification to SkyWest Maintenance Hangar and Simplot Headquarters Shell and Core.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. New commercial buildings and additions customer pick-up time decreased from 21 days to 14 days currently. Level 1 new single family customer pick-up time decreased from 14 days to 11 days currently. Level 2 new single family customer pick-up time decreased from 11 days to 6 days currently. All other categories either remained the same or varied slightly from last month.