

Permit Processing Timeframes

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Report Dates		First Review			Ready to Issue		Permits Issued		
July 1, 2014 to Sep. 30, 2014		Target	Average First Review July 1 - Sep 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
		# of Days	July 1 – Sep 30	Change 2013 vs. 2014	FY 2014 Oct 1 – Sep 30	July 1 – Sep 30	July 1 – Sep 30	July 1 – Sep 30	FY 2014 Oct 1- Sep 30
Residential Construction									
Single Family Level 1	≤10	7 days	same	7 days	14 days	10 days	80	332	
Single Family Level 2	≤14	11 days	2 days faster	11 days	25 days	20 days	35	138	
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	6 days	1 day	143	514	
Add/Alt/Repairs Level 2	≤5	1 day	2 days faster	2 days	8 days	1 day	13	56	
Commercial Construction									
New Multi-Family	≤30	25 days	1 day longer	27 days	81 days	3 days	9	33	
New Commercial Buildings & Additions	≤30	13 days	5 days faster	18 days	36 days	14 days	49	107	
Tenant Improvement Level 1	≤5	2 days	same	2 days	14 days	2 days	51	200	
Tenant Improvement Level 2	≤10	7 days	same	7 days	20 days	5 days	49	242	
Tenant Improvement Level 3	≤20	15 days	3 days longer	14 days	39 days	2 days	37	148	
Commercial Occupancy Evaluation	≤5	2 days	1 day faster	3 days	7 days	13 days	67	230	

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Positive Trends

Average first review time frame targets were met for all project types issued from July through September of 2014. Plan reviews of level 2 single family, level 2 residential additions/alterations/repairs, new commercial, and commercial occupancy evaluation permits are all being processed faster than this time last year.

Areas of Concern

Plan Reviews of new multi-family are taking one day longer than this time last year. Plan Reviews of level 3 tenant improvements are taking 3 days longer than this time last year. However, both project types are within established first review timeframes.

As of October 15, there are 32 new single family dwellings under review in the system, which is down from 33 under review at this time last month.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Pad 3 shell building at the Trader Joe's site, Security Gold & Silver Exchange building, Guerdon Storage building, Bristlegrove Apartments, City Center Plaza Superstructure, Simplot Shell and Core, The District Apartments, 10th & Grove Condos, Jimmy John's Sandwich Shop, Boise Spectrum Exterior façade upgrades, Aberdeen 4-plex, Skywest Maintenance Hangar Superstructure & Foundation, Verizon Monopole &

Modular building, Glaztech Industries and Boise State University Alumni and Friends Center building and Cart Storage building.

Some larger tenant improvement permit applications that are under review or in the resubmittal process include Rotary Sushi, Snake River Tea, AceCo, Nikon, Charlotte Russe in Boise Towne Square, Big City Coffee in the Airport, Hyde Park Historic Renovation, Sonoma Precision, CNBC Smartshop, St. Luke's Shoreline Center Code Upgrades and Idaho State Liquor Store.

PDS has completed the review of some permits that have not been issued such as Cantabria Apartments, East Boise Youth Baseball/Softball Concession and Storage building, Dropzone Apartments, some Aberdeen Four-plexes, some Aberdeen Carports, Relyea Funeral Chapel addition, 2Morco LLC Addition and Simplot Office Building Superstructure.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. Level 1 new single family customer pick-up time declined from 14 days to 10 days currently. New multi-family customer pick-up time declined from 34 days to 3 days currently. New commercial customer pick-up time increased from 3 days to 14 days currently. Commercial occupancy evaluation customer pick-up time increased from 9 days to 13 days currently. All other categories either remained the same or varied slightly from last month.