

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Sept 1 - Nov 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Sept 1 – Nov 30	Change 2013 vs. 2014	FY 2015 Oct 1 – Nov 30	Sept 1 – Nov 30	Sept 1 – Nov 30	Sep 1 – Nov 30	FY 2015 Oct 1- Nov 30
Residential Construction								
Single Family Level 1	≤10	7 days	same	7 days	14 days	17 days	76	55
Single Family Level 2	≤14	10 days	1 day faster	10 days	23 days	19 days	28	16
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	0 days	2 days	113	64
Add/Alt/Repairs Level 2	≤5	2 days	same	3 days	6 days	1 day	8	4
Commercial Construction								
New Multi-Family	≤30	24 days	7 days faster	25 days	39 days	166 days	25	23
New Commercial Buildings & Additions	≤30	13 days	7 days faster	15 days	41 days	8 days	49	31
Tenant Improvement Level 1	≤5	2 days	same	2 days	14 days	2 days	35	23
Tenant Improvement Level 2	≤10	7 days	same	7 days	17 days	4 days	59	39
Tenant Improvement Level 3	≤20	13 days	same	13 days	34 days	3 days	47	36
Commercial Occupancy Evaluation	≤5	2 days	1 day faster	2 days	4 days	12 days	61	37

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Positive Trends

Average first review time frame targets were met for all project types issued from September through November of 2014. Plan reviews of level 2 single family, new multi-family, new commercial, and commercial occupancy evaluation permits are all being processed faster than this time last year. All other reviews are noted as the same review time as this time last year.

Areas of Concern

As of December 1, there are 36 new single family dwellings under review in the system, which is down one from 37 under review at this time last month.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Pad 3 shell building at the Trader Joe's site, Security Gold & Silver Exchange building, Guerdon Storage building, Bristlegrove Apartments, City Center Plaza Superstructure, Simplot Headquarters Shell and Core, The District Apartments, 10th & Grove Condos, Boise Spectrum Exterior façade upgrades, Boise State University Alumni and Friends Center building and Cart Storage building, City Center Plaza Shell and Core, Harris Ranch Mixed Use building, Discount Tire Store, Church of Christ classroom addition, Verizon Wireless cell tower and equipment building, Republic Storage – 4 new buildings, St. Luke's MSTI Vault for Truebeam Accelerator, Starbucks Café Shell, City Center Plaza Shell and Core, Terry Day Park Restroom and Picnic Shelter buildings, B&D Foods Refrigeration Equipment Shelter and Condenser support structure, Door Service of Idaho, and Cordilla Development pool restrooms/mechanical

building. Plan modifications for the JUMP below parking garage and the JUMP shell permit are also under review.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include Charlotte Russe in Boise Towne Square, Hyde Park Historic Renovation, Idaho Community Foundation, ICRMP second floor remodel, 8th Street Mercantile remodel, Washington Federal, DMA Lighting, St. Alphonsus North Tower 4th floor remodel, 10th & Grove Condo Sales Office, remodel on 4th floor of Owyhee Place, Pizza Pie Café, Haley & Aldrich expansion, SkyWest Maintenance Hangar.

PDS has completed the review of some permits that have not been issued such as Dropzone Apartments, Relyea Funeral Chapel addition, Simplot Headquarters Office Building Superstructure, Palisades Apartments, and Budda Condo Carports.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed minor changes when compared to last month. Level 1 new single family customer pick-up time increased from 13 days to 17 days currently. New multi-family customer pick-up time increased from 75 days to 166 days currently. New commercial customer pick-up time increased from 2 days to 8 days currently. Commercial occupancy evaluation customer pick-up time increased from 7 days to 12 days currently. Level 2 new single family customer pick-up time declined from 22 days to 19 days currently. All other categories either remained the same or varied slightly from last month.