

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
Nov. 1, 2013 to Jan. 31, 2014	Target	Average First Review Nov 1-Jan 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Nov 1 – Jan 31	Change 2012 vs. 2013	FY 2014 Oct 1 – Jan 31	Nov 1 – Jan 31	Nov 1 – Jan 31	Nov 1 –Jan 31	FY 2014 Oct 1- Jan 31
Residential Construction								
Single Family Level 1	≤10	7 days	4 days faster	8 days	11 days	12 days	87	121
Single Family Level 2	≤14	10 days	4 days faster	10 days	22 days	29 days	14	28
Add/Alt/Repairs Level 1	≤1	Less than 1 day	same	Less than 1 day	Less than 1 day	2 days	90	140
Add/Alt/Repairs Level 2	≤5	1 day	1 day faster	1 day	8 days	3 days	7	11
Commercial Construction								
New Multi-Family	≤30	No data	No data	31 days	No data	No data	No data	2
New Commercial Buildings & Additions	≤30	21 days	1 day longer	21 days	38 days	10 days	17	27
Tenant Improvement Level 1	≤5	2 days	1 day faster	2 days	6 days	3 days	47	63
Tenant Improvement Level 2	≤10	7 days	3 days faster	7 days	14 days	9 days	46	75
Tenant Improvement Level 3	≤20	13 days	6 days faster	13 days	35 days	3 days	45	58
Commercial Occupancy Evaluation	≤5	3 days	1 day faster	3 days	5 days	11 days	45	71

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Positive Trends

Reviews of single family dwellings are being processed 4 days faster than this time last year. Reviews of Level 3 tenant improvements are being processed 6 days faster than this time last year. Average first review time frame targets were met for all project types except new multi-family, where there is no data, issued from November 2013 through January 2014.

Areas of Concern

As of February 1, there are 33 new single family dwellings under review in the system, which is down from 63 applications reported as under review at this time last month.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: the Terraces at Boise, Pad 3 shell building at the Trader Joe's site, Security Gold & Silver Exchange building, Dropzone Apartments (36 units), McNeel Eye Center, Gillingham Building #2, Horizon Park Apartments, Boise Heights-student housing, Animal Medical Center addition, Guerdon Storage building, Sleep Country, WIRB Building, Cantabria Apartments, Cordillera Apartments, Bishop Kelly High School West Wing Addition and East Boise Youth Baseball/Softball Concession and Storage building. Several plan modifications and deferred submittals for the JUMP project continue to be submitted for review.

Some larger tenant improvement permit applications that are under review or in the resubmittal process include River Valley Church, Winco Records storage building, Victoria's Secret in Boise Towne Square, Bath & Body Works in Boise Towne Square, Boise City Hall Phase 2, St. Alphonsus Hospital Maternity Center, Cummins Boise CNG/LNG Mechanic Shop, Outback Steakhouse, several College of Western Idaho remodels, DataSite Boise, Sears Outlet Store, Boise Art Glass-Fire Fusion Studio, Liberty Dialysis Boise, La Quinta Inn remodel, Flicks Theater Rooftop Solar Panels and Bogus Brewing Inc.

PDS has completed the review of several permits that have not been issued such as River Edge Apartments, C.C. Anderson Apartments, Trinity Trailer Manufacturing buildings, Jackson's Store 46, Cloverdale Plumbing Storage Building, JUMP Tenant Improvement, Idaho Power Plaza 1 remodel, Capital High School Locker Room remodel and the 30th and Main Building.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Level 1 new single family customer pick-up time increased from 8 days to 12 days currently. Level 2 new single family customer pick-up time increased from 21 days to 29 days currently. New commercial customer pick-up time increased from 6 days to 10 days currently. Level 3 tenant improvement customer pick-up time declined from 6 days to 3 days currently. All other categories either remained the same or varied slightly from last month.